

**FOR THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 24 JANUARY 2022  
AT BARROW PRIMARY SCHOOL**

<b>Present:</b>	Councillors: Jean Brown (Chair), Lee Street (Vice-Chair) and Lucy Crook.		
<b>In attendance:</b>	Committee Clerk and David Birtwhistle (Borough Councillor). One member of the public (left the meeting at 7:35pm)		
<b>Apologies:</b>	Councillors: Diane Chiappi and Elizabeth Kinder		
<b>Start time:</b>	19:02	<b>Meeting closed:</b>	21:35

**22/001 To receive apologies for absence and consider approval.**

Apologies were received from Councillors Diane Chiappi and Elizabeth Kinder.

**22/002 To receive declarations of disclosable pecuniary and other registrable and non-registrable interests.**

There were no declarations of interests.

**22/003 To consider the minutes from the previous meeting.**

- The minutes of the meeting held on 13/12/2021 were approved as a correct record and signed by the Chair.
- The Chair made Committee aware of possible financial discrepancies in the minutes for the meeting held on 8/11/21 and members authorised the Committee Clerk to investigate any discrepancies and make the necessary changes and resubmit to the Committee for approval.

**22/004 To adjourn the meeting for a period of public participation.**

Barrow resident David Borland updated members on the ongoing complaint he has with Ribbles Valley Borough Council (RVBC) regarding the 'unauthorised' felling of trees covered by a preservation order. Mr Borland stated that he had exhausted the RVBC complaints process and would now be escalating the matter to the Ombudsman.

Mr Borland also commented on agenda Item 6 a. (the appeal of an application of a proposed development at Whiteacre Lane, Barrow). Mr Borland's comments were in-line with the views expressed by Members.

**22/005 To consider and agree accounts to date.**

- At the request of the Committee Clerk, Members agreed that the Clerk should investigate the use of on-line banking.
- The Committee Clerk informed members that as agreed at the last Committee meeting (minute 21/149) he was reviewing several items on the Financial Considerations Report and would report back to the next meeting.
- Members considered and approved the following payments for the period 1 December 2021 to 24 January 2022 as set out in the table below:

Statement/ Stub Date	Payee	Cheque no.	Net £	VAT £	Gross £
01/12/21	Easy Web Sites – Direct Debit	DD	23.00	4.60	27.60
01/01/22	Easy Web Sites – Direct Debit	DD	23.00	4.60	27.60
24/01/22	Barrow U.R.C. Primary School	100224	30.00	0.00	30.00
<b>Totals</b>			<b>76.00</b>	<b>9.20</b>	<b>85.20</b>

DD =  
Direct Debit

Receipts: There were no receipts during this period.

Bank Balance: As of 24 December 2021 (date of the last bank statement) = £15,389.53

## **22/006 To consider planning matters for January 2022.**

- a. Appeal of application of a proposed development at Whiteacre Lane, Barrow. (ref. 3/2021/0471)

Members considered the appeal and agreed to support the Ribble Valley Borough Council (RVBC) in their initial decision to refuse the application and authorised the Clerk to inform the Planning Inspectorate of the Parish Council's views.

- b. Application for substitution of house type and addition of garages for land off Sheepfold Crescent Barrow) along with revised drainage details (ref. 3/2021/1264).

Members considered the revised application in detail and made the following observations regarding certain sections of the submitted application:

- *Section 10 - Trees and Hedges:*

The applicant states that there are no trees or hedges on land adjacent to the proposed development site.

Members considered this is to be incorrect, there are mature trees, young saplings and undergrowth on land to the bottom of the site adjacent to Barrow Brook and the same on land to the top right of the site where there is a wooded area.

- *Section 11 - Assessment of Flood Risk:*

The applicant states that the proposal is not within 20 metres of a watercourse.

Members considered this to be incorrect, Barrow Brook is adjacent to the site and Barrow Lodge is a short distance to the side of Barrow Brook.

The applicant also states that the site would not increase the risk of flooding elsewhere. Members considered this to be incorrect and noted that the site surface water is to be stored in a holding tank to be installed at the bottom of the site and then discharged into the adjacent Barrow Brook. Members understood that the system would release water into Barrow Brook under controlled conditions. Members also noted that there are two similar systems in operation further down Barrow Brook and that under storm conditions when Barrow Brook is in spate, water can overflow the banking and cause further problems downstream.

In addition, Members raised concerns, that with the increased number of garages being built, more concrete surfaces, and loss of green areas, whether the size of the holding tank for surface water run-off has been increased to compensate.

Considering these concerns, Members asked the Clerk to raise them officially with Ribble Valley Council.

## **22/007 Update and reports from Councillors.**

Mulbury Homes: Councillor Street stated that discussions regarding the car park at the back of the disused public house had taken place and were ongoing.

Rowland Homes: Councillor Street stated there was nothing further to report on this matter.

Barrow Primary School: Councillor Street (school governor) reported that there is meeting of the governors next month and that the school had agreed for the Parish Council to use their facilities (for a small fee) for Council meetings.

Borough Councillor David Birtwhistle noted:

- That there had been an infestation of rats in certain areas of the Parish and that he had been in contact with the Environmental Health Team at Ribble Valley Council who were investigating the matter.
- That the bollard installed at Washbrook Close does not appear to have caused access issue for the refuse wagon.
- That the septic tank issue with Clitheroe Golf Club is ongoing and is being dealt with by the Ribble Valley Council's Environmental Health Team and Solicitor.
- That the matter of golf balls being hit into residents' gardens is still an issue with Clitheroe Golf Club and discussions are ongoing.

Councillor Birtwhistle also noted that he is looking into whether the Levelling Up Fund could be used for the provision of a railway station in Barrow.

**22/008 Registration of Barrow Playing Fields.**

Councillor Brown informed members that the Land Registry had advised Ribble Valley Borough Council that for Barrow Parish Council to complete the voluntary first registration of the playing fields, they require a statement as to the present market value of the land free of any mortgage and charge.

In this regard, Members authorised the Clerk to get quotes from suitable qualified bodies for carrying out the work and report back to the Committee.

**22/009 Inspection of trees on Trafford Gardens and on the strip of Council owned land off Washbrook Close.**

Councillor Brown informed members that she had contacted Oaklea Gardening and was waiting for them to get back. Members asked the Clerk to check if three quotes were required before a contract can be awarded and acquire contact details of suitable providers.

**22/010 To receive an update on the Parish Council Newsletter**

Members agreed that Councillor Crook would circulate a draft of the latest version to all Members, whose comments would be sent to the Clerk by 31/01/22.

It was agreed that the Clerk would incorporate the comments and circulate a final draft to all members before sending to print and uploading to the Council's website.

**22/011 The Queen's Platinum Jubilee**

Members were reminded that all Parish Council's had received £500 from Ribble Valley Council as a contribution towards any celebrations. Members discussed options for commemorating and celebrating the event and agreed that Councillor Street would lead a Queen's Jubilee Working Group and if required co-opt residents onto the group. Councillor Street agreed to report back to the Committee at the 28 February meeting.

**22/012 Any Other Business**

At Councillor Brown's suggestion, members agreed to include Barrow Playing Fields and the Governance Review on the agenda for the next meeting.

Councillor Brown also reminded members that the Council had agreed to pay Oaklea Gardening monthly and the payment for January is nearly overdue. Members agreed for the Clerk to ensure payment was made.

**22/013 Dates of future meetings**

The following dates were agreed:

- Monday 28 February 2022
- Monday 4 April 2022
- Monday 9 May 2022

All meetings are to start at 19:00

**By virtue of paragraph 1 of Part 1 of Schedule 12A of the Local Government ACT 1972 the press and public were excluded from the next two items.**

**22/014 To receive an update on Whalley, Wiswell and Barrow Cemetery.**

The Chair informed members that the Registrar had now returned to work, that a new bank mandate was in the process of being completed, that other matters would shortly be finalised and once everything was completed a new committee and chairman would be formed.

**22/015 Financial considerations for the new Parish Council Clerk.**

Councillor Brown reminded members of the contract of employment for the new Clerk and that he would be paid monthly based on an annual calculation. It was agreed that the Council would pay for any additional hours worked if they were pre-authorised by the Chair.

**22/016 Date and time of the next meeting.**

The next meeting is scheduled for Monday 28 February 2022 at Barrow Primary School starting at 19:00

**Signed by Chair:**

**Date:**